

HOUSE NUMBER ORDINANCE
ORDINANCE NUMBER 2013-8

THE TOWNSHIP OF REPUBLIC ORDAINS:

Section 1 – Numbering Map:

The GPS Street Name and Property Numbering Map, effective March 31, 2004 of Republic, Michigan is hereby adopted as the official property numbering map of Republic Township, and all property numbers assigned shall be assigned in accordance with this numbering map, and no other property numbers shall be used or displayed in the Township of Republic. The property numbering map shall be kept on file in the Township Office.

Section 2 – Numbering System:

1. All property numbers on the north-south streets shall be designated in ascending numerical order to the north. Even numbers shall be assigned to the structures on the east side of these streets and odd numbers on the west side.
2. All property numbers on the east-west streets shall be designated in ascending numerical order to the east. Even numbers shall be assigned to structures on the south side of these streets and odd numbers on the north side.
3. Structures which are fronting on a private drive may be assigned a number on the private drive, but said number must be assigned by the Township Board and be displayed in accordance with this Ordinance.
4. A multiple family dwelling may be assigned a property number if the individual units are further identified by the use of an apartment number or letter. If an apartment complex consists of more than one building, each building shall be assigned a separate property number.

Section 3 – Number Assignment:

1. All structures now or hereafter erected and fronting any street or alley are required to have a property number which is consistent with the GPS numbering map. A number shall not be required if the structure is a detached, non-residential structure which is secondary to a principal structure which has been assigned a property number and is located on the same property. All property number assignments shall be made by the Republic Township Board, and numbers shall not be assigned by any other person or agency.
2. The owner of the structure to which a property number is assigned shall affix said number to the structure in accordance with this Ordinance by the date of initial occupancy, or within sixty (60) days of receipt of the assignment of the number if the structure is already occupied at the time of assignment.

Section 4 – Property Number Changes:

1. Any changes to the property numbers as assigned on the property numbering map shall be made only by the Republic Township Board. The owner of a structure to be affected by such a change shall be notified in writing of the number change. The owner shall, within sixty (60) days of receipt of such written notification, affix the new number to the structure in accordance with this Ordinance.
2. All property number changes which occur as a direct result of the adoption of this Ordinance shall become effective on May 1, 2004. The affected property owners shall receive written notification prior to this date.

Section 5 – Number Display

1. All structures now or hereafter erected which have been assigned a property number must conspicuously display said number on or near the principal entrance to the structure.
2. Numbers shall be visible from and oriented toward the street on which the structure is addressed.
3. The style of number placed on any structure shall be of durable metal and shall be at least three inches (3”) in height.
4. It shall be the responsibility of the owner of the structure to ensure that the property number which has been assigned to the structure is affixed to said structure in accordance with this Ordinance.
5. The property owner shall also be responsible for the removal of any different number which might be mistaken for, or confused with, the number which has been assigned to the structure(s) located on the property.
6. It shall be unlawful for any person to alter, deface, or take down any number placed on any structure in accordance with this Ordinance, except for repair or replacement.

Section 6 – Enforcement

1. If the owner of any structure shall fail, refuse or neglect to affix the assigned number to the structure, or replace it when necessary, the Republic Township Board may cause a notice to be personally served on such owner or mailed by registered mail to his last known address, ordering him to place or replace a number. The owner shall comply with said notice within ten (10) days from the date of receipt.
2. Owner of structures located within residential areas of Republic shall have sixty (60) days subsequent to the effective date of this Ordinance to comply with the provisions herein.
3. Any person violating the provisions of this Ordinance shall be guilty of a civil infraction. Guilty parties shall be liable for payment of prosecution costs and fines defined as follows: First infraction - \$25.00...Second Infraction - \$50.00...Third Infraction - \$200.00.

Section 7 – Street Names

All streets shall be known and designated by the names applied thereto on the map of the Township known as the “GPS street name and Property Numbering Map, effective March 31, 2004, Republic, Michigan”, files with the Republic Township Clerk. The naming of any new street, or changing of the name of any street, shall be done by Ordinance and shall follow the guidelines presented below. Such Ordinance shall amend aforementioned map. A minimum of one (1) Public hearing shall be required prior to the change of any street name.

1. A continuous street, or one proposed to be continuous, should bear the same name throughout.
2. A discontinuous street, whose segments would meet if extended in a direct line, should bear the same street name for each of the segments, regardless of interruptions.
3. Duplication of street names shall not be permitted. Similar sounding names are considered to be duplications regardless of spelling differences.

Section 8 – Vacating Streets

Vacated portions of streets and alleys shall be eliminated from the “GPS Street Name and Property Numbering Map, effective March 31, 2004, Republic, Michigan”.

Section 9 – Effective Date

This Ordinance shall take effect and be in full force 30 days after publication.